Quakers Hill Easy Public School P&C Association

Minutes of meetings held on Tuesday 21st May 2013


Apologies: Tanya Stephan, Cheryl Brown, Sue Taylor, Linda Glenn, Christine Black, Trina Lea.

Meeting commenced: 8:00pm Chairperson: Gavin Glenn

Minutes of previous meeting:
- Accepted by Alice Bullivant and seconded by Haylee Spencer

Business arising from previous meeting:
- Uniform prices (see uniform shop report/ update)
- Crossing supervisor letter for Chase Dr. We need 300 cars ++ to meet criteria, though will try to fill out the official form in reference to the two near car/ pedestrian incidents that occurred in term one. Gavin to pass on forms to Colin to fill out/ sign off on.

Correspondence:
- Incoming: fundraising articles/ letters etc. P&C Journals arrived (handed out at meeting). Uniform information/ brochures etc. (Handed to Alice to pass onto Sue in uniform shop). Card from Marketa to P&C (Thank you).

Treasure’s report: (As 21st May, 2013)
- Balance of General Account $14,595.99
- Balance of Uniform Account $22,674.99
- Total cash available as of $37,270.98

- Accepted by Terri Rochester and seconded by Gavin Glenn
Removal of signatures Tanya Stephan (President), Roslyn Morrall (vice president), Karren Parsons (Treasurer) and Rachel Jackson (assistant treasurer) from the following accounts:

- General Account “Quakers Hill East Ladies Auxiliary”
- Uniform Account “Quakers Hill East Parents and Citizens Association”

Addition of signatories Gavin Glenn (President), Alice Bullivant (vice president), Roslyn Morrall (vice president), Karren Parsons (Treasurer) and Haylee Spencer (assistant treasurer) for the following accounts:

- General Account “Quakers Hill East Ladies Auxiliary”
- Uniform Account “Quakers Hill East Parents and Citizens Association”

Uniform report:

- Good sales so far this term.
- Proposed changes to uniform shop pricing submitted for consideration: This was voted as a Yes (moved by Alice Bullivant and seconded by Gavin Glenn) with the condition of letting parents know in advance through the newsletter of upcoming slight changes to prices, commencing start of Term 3 (some of them increasing and some decreasing).
- LWR samples for girls pant & microfiber hat
  - pants are cheaper than current supplier ($16.94 SELL $22) but do not have drawstring. Stock can be obtained within 3 days if needed whereas current is approx 4 weeks. We can also purchase individual sizes where the current supplier requires minimum order of 25 with min 2 in a given size. Voted yes to change girl’s pants to new supplier (moved by Terri Rochester, seconded by Karren Parsons).
  - Hat. Current hat (from same supplier) seems to have an issue with fading to a brown/green colour. When queried, their only solution is to change from the slouch into their new microfiber hat which they assure will not fade.
    We have 3 options
    1. Retain the existing hat & put up with fading
    2. Find a new supplier for the same type of hat at a comparable price
    3. Change hat to microfiber.
    The figures involved in option 3 are:
    - One-off setup cost for logo $110 – our polo logo is too big
    - Cost price each hat $12.64
    - Sale price @25% $15.80 – sell $16.00
    - Minimum order of 25 in each size (the same as slouch is currently)
    - In regards to changing hat style/ supplier this will need to go to a sub-committee to discuss and vote on at a later date. Mixed reactions. Colin Ross has kept the sample
to show teachers and the SRC (and get feedback from them). If Sue could organise a ‘sub-committee’ to meet and discuss further. Send an email to see who may be interested (and in newsletter) to arrange a meeting. Rebecca is keen to be part of meeting.
Sue Taylor (Uniform Co-Ordinator).

Principals report:
- See attached.
  - This was then followed by a presentation on the new syllabus and demonstration of the interactive white board.

Fundraising:
- **Mother’s Day** Update on outcome of stall and P&C shown remaining stock (FD).
- **Entertainment books:** 20 have been ordered online so far. Not sure how many have been returned and paid for etc. Alice is following up with this week.
- **Cookie dough:** Will order forms asap to aim for a Week 8 (T2) or week 2 (T3) for delivery. Jo to follow up.
- **Fun Day (election BBQ):** Decided to do this one more “low key” (as lack of volunteers and not a great deal of time left to plan). Decided on inviting the same coffee van from last year’s election to this year’s one (Alice to organise). Plan to have a basic BBQ (hopefully with Outback support-this is still TBC as Outback are not able to provide an answer at this point in time, Ros to follow up).
- **Father’s Day stall,** Rebecca has volunteered to co-ordinate this year’s stall. Information was passed on by Jo (notes from MD stall etc) and incoming correspondence mail from Caryn re: father’s day fundraising.
- **Ryan’s Toy Sale:** Rebecca to organise. Discuss at next meeting. Possibly October this year.

Other Business:
- **Sandpit grant** was approved from the NSW state government- $17, 400. After discussing the two options and costs it was decided and voted by all that the P&C would contribute a further $8500 (approximately) to allow for a high quality sand pit to be installed (to last long term, rather than the cheaper option that would have to be replaced a few years later). This was moved by Alice Bullivant, seconded by Gavin Glenn. Colin will follow up on getting exact, up to date quotes and finalise plans.
- **P&C voted and approved the school** (Colin) to spend exciting $10 000 in school account that P&C gave last year for school funds. This is to replace and upgrade computers as well as
purchasing and installing a new projector in new demountable. All voted yes, moved by Gavin Glenn, seconded by Terri Rochester.

- P&C representative on interview panels. Gavin raised concerns that there may not be sufficient people from the school community trained in this area. Colin will follow up and send an email to members to organise training to those that are interested.

- Ros raised concerns about the lack of storage in school area.

- Possible future fundraising goals was raised by Gavin. Still to TBC as the two main priorities are expensive (solar panels and fixing top COLA).

- Coles Vouchers. If Coles go ahead with it this year, the school has indicated that they will not need any new sporting equipment (as we already have too much). Do we want to donate the vouchers to another school, keep the goods to raffle off as a fundraiser etc. Still undecided, though will need to let the school community know what our plans are (if or when) the Coles vouchers system starts.

- Alice raised concerns from a parent of an Anaphylaxis child not being happy with policy. It was then advised that this parents needs to speak directly to Colin about the issue.

- Alice also requested that other interested parents of the school received emails. Gavin will establish another “list” for those that are interested in receiving emails, though not financial members of the P&C.

- Alice also discussed the possibility of the school having a Facebook page. Mixed reactions and Alice will find out more information (looking into other schools that currently use it and their “rules” etc.). Colin said that this would be run by the “P&C” and not a staff member of the school.

Meeting Closed: 9:55pm

Minute taker: Joanne Fickel

Next meeting: Tuesday 18th June, 2013. At 7:30pm
QUAKERS HILL EAST PUBLIC SCHOOL
P&C PRINCIPAL'S REPORT- 21st May 2013

- The term has started very well with the students all working very well. On the SDDs the staff worked through a number of very engaging workshops to support our delivery of high quality education to the students at QHEPS. The majority of the time was spent preparing for the implementation of the new NSW syllabuses which will commence next year. With the implementation of the new English syllabus. Staff also completed sessions on anxiety in children, problem solving and individual literacy support programs.
- Thank you to the P&C for the community farewell to Mrs Bird. It went very well and was greatly appreciated.
- Thank you from the staff for the sticker subside.
- Thank you for the organization of the Mothers’ Day stall it went very well.
- Staffing – Our selection process for the new Assistant Principal has concluded. The successful candidate is Mrs Melissa Jones. She will be commencing on 2S on Monday June 3. We thank Miss Kerryn Baker who has done an outstanding job with the class.
  - With the retirement of Mrs Bird I will be relieving in the Principal’s position. Mrs Clissold will be relieving in the Deputy Principal’s position and Miss Teri Truong will be teaching K Crimson.

HIGHLIGHTS

- Sporting triumphs William Penisini has been chosen for Sydney West in AFL and Rugby League to compete at state carnivals. Levy fees $115 for rugby league and $165 for AFL.
- Aleksa and Isabelle Hughes have been chosen to represent Sydney West at the NSW PSSA hockey championships. Levy fees $160 each.
- Our senior boys PSSA knockout softball team won their first round match.
- Grandparents day, the art show, the Easter Hat parade and the Easter raffle were all a great success. Thank you in particular to Mrs Helen Patching, Mrs Aimee Bandiera, Mrs Fiona Bennets and Mrs Lynne Smith who organized these events and activities.
- 3-6 dance group were selected to perform at the Sydney West Dance Festival. Matinee Thursday 6 June. A group of students will also be attending watch the performance. The evening performance is on Tuesday 4 June.
- Our Year 6 students completed their peer support training in readiness for the peer support program which will run in term 3.
- On Wednesday 1 May the students and staff commemorated ANZAC Day. Ms Michelle Rowland, Member for Greenway and Navy personnel from HMAS Kuttabul were also in attendance. Our visitors were impressed by the respect shown by all our students during the ANZAC ceremony and their behavior afterwards. Additionally a letter of thanks was received from the President of the Milton Ulladulla RSL Sub Branch for 2Rs skill and effort in creating an ANZAC wreath.
- On Friday 3 May our Year 6 students attended Quakers Hill High School for the day to get a ‘taste’ of high school. The students had a great day and the staff at the high school were very impressed with the efforts and behavior of our students.
• Our stage 3 students attended an excellent session with our Youth Liaison Officer Senior Constable John Bollard from the Quakers Hill Local Area Command. The students gained many valuable tips to keep themselves safe online. Snr Constable Bollard will be presenting a session later in the term for parents and carers to assist you in keeping your children safe and to outline some of the dangers online. Details will be sent home and on the school website as soon as confirmed.
• Our school cross country carnival was held on Monday 13 May and was a great success. Well done to Mrs Talintyre and her team on organising the carnival. Harvey house won the carnival.
• NAPLAN Tests were completed in reading, writing, language and grammar, spelling and numeracy. Individual student reports will be sent home with each student in September not August as stated in the newsletter.
• Congratulations Jo who was successful in gaining the funding for our sandpit and shade shelter.

Other items
• Unfortunately there is a clash of dates with our school athletics carnival being held on the same day as the regional cross country.
• Parent teacher interviews- all went very well. Is there any feedback?
• Photographers have booked us in for 27 March next year. Were families happy with the quality of the photos?
• Solar costs range in price from $20,000 to $30,000
• Estimate COLA lining $25,000- $30,000
• Costs upgrade main class computer $15640
• Interactive projector for demountable $2500 plus installation $750
• Outline of school directions- main focus areas for the school this year are school performance in reading and working mathematically with our professional development focus being preparing for the new syllabus documents and more effective use of student data to plan and deliver effective teaching.
• New syllabus presentation.
• Smartboard, document camera and digital microscope demonstration.
• Mrs Clissold showed items purchased from toy fund raiser.

Upcoming dates
• Anxiety awareness session TBA
• Cybersafety session TBA
• 4 June Sydney West Dance rehearsal 9am performance 7:30 Evan Theatre Panthers
• 5 June ICAS Science Competition
• 6 June Sydney West Dance matinee performance
• 7 June Ridges Cross Country Carnival
• 14 June 3-6 Athletics Carnival, Sydney West Cross Country
• 17 June ICAS writing competition
• 18 June ICAS spelling competition, P&C meeting

Colin Ross