Quakers Hill East Public School P&C Association

Minutes of Meeting held on Tuesday 19th November 2013

Present: Joanne Fickel, Janelle Clissold, Caryn Olson, Gavin Glenn, Christine Black, Linda Glenn, Alice Bullivant, Karren Parsons, Colin Ross, Tracy Byers, Jackie Moretti

Apologies:

Meeting commenced: 8:00pm        Chairperson: Gavin Glenn

Minutes of previous meeting:

- Accepted by Karren Parsons and seconded by Alice Bullivant

Business arising from previous meeting:

- Quotes for outdoor lighting: School is sharing the cost with Before and After School Care and the process is continuing.
- Sandpit: Invoice to be presented soon.
- P&C Annual dinner to be held on the 10th December at Quakers Inn, 7pm. Invite out on Facebook, RSVP’s due soon. Gavin Glenn to book a table.

Correspondence:


Treasurer’s report: (As September, 2013).

- Balance of General Account $ 34,144
- Balance of Uniform Account $ 15,724
- Total cash available as of $ 61,808
- Uniform shop estimated profit $6,263
Uniform report:

Uniform Shop Report November 2013-11-19

Orientation is over! A huge thanks to those who assisted – your help to me was amazing. Sickness, sick kids, babies & toddlers in tow, nasty weather – none of these things deterred you and I’m grateful. I apologise for not having gotten to each of you personally but “Thank you!” I am sure there are a lot of new kindy parents who were thankful for your advice also. The whole process seemed a lot smoother than previous years.

Our takings over the 3 weeks were $12,644 in approx. 80 orders. This is an increase on last year of $3,392 and 20 orders! I am putting this down to the inclement weather and an increase in new QHEPS families.

There are a lot of very small children this year with approx. 6 sets of size 2 & 3 shorts sold and a custom made dress & bomber.

My plan is to close the shop on 7th December this year and if approved I will put it in the newsletter for the remainder of the year. Stocktake can then be completed anytime around that date – hopefully with the new co-ordinator.

I spoke at Orientation & advised that the role is coming vacant. To date I have not had anyone come to me & definitely want to take on the position.

I would like to thank all those who have supported me during the 3 ½ years in the role, especially those who have faithfully come in week after week and those who volunteer at orientation & stocktake. Without you, I would not have succeeded. We are a great team.

Sue Taylor
Outgoing Uniform Co-Ordinator

- Gavin moved that the P&C should thank Sue Taylor for her efforts in co-ordinating the Uniform Shop over the last three years. Flowers to be purchased by Karren Parsons, budget $30. Accepted by Karren Parsons and seconded by Alice Bullivant.
- Joanne Fickel is the new Uniform Shop Co-Ordinator. Joanne will co-ordinate and open shop early in the week and Jackie Moretti will open the shop on Fridays.
- Tuesday shop day to move to Mondays in 2014.
- Gavin to ensure this message is put in the newsletter regularly and signage is adjusted.
- Stocktake to take place on 6th December after shop closes for the year. To be undertaken by Karren Parsons and Jackie Moretti.
NEWS

- PSSA for next year cricket will be undertaken instead of AFL.
- Staffing news-
  - School admin position (SAM) Mrs Elizabeth Marshall was successful in gaining this position.
  - Retirements-
    - Mrs Robyn Jones will be retiring at the end of the year. Mr David Jones will also be finishing up with us at the end of the year.
    - Mrs Angie Cooper is retiring at the end of the year.
  - Upcoming maternity leave-
    - Mrs Kim Roberts will be going on maternity leave from the week 9. Her teaching load will be covered by Mrs Tracey Reid.
    - Mrs Katie Yanez will be on maternity leave from the end of the year.
  - The Principal's position will be filled in Term 1 next year. In the interim I will continue in the relieving role.
- Special religious education (SRE). Planning is underway to provide SRE for a number of religious backgrounds from next year. At this stage we anticipate groups for Anglican, Buddhist, Catholic, Hindu and Islam. Students may also choose non-scripture.

HIGHLIGHTS

- Kinder orientation ran very successfully again this year. Thank you to everyone from the P&C and community who supported and welcomed our new students and parents. Thanks also to Mrs Janelle Clissold in organising the orientation process.
- World Teachers Day 25 October. The staff would like to thank the P&C for the morning provided it was much appreciated.
- On Wednesday 13 November, Caitlin Year 3, Carlie Year 4, Swarna Year 5, Guven Year 6 did an excellent job representing our school at the BLC Public Speaking finals. The quality of their speeches was fantastic. Guven was awarded first place in the Year 6 division. An outstanding achievement. Thank you to Mrs Lynne Smith for her work preparing and supporting these students.
- Students in Years 3 and 4 were able to explore the universe from the comfort of our school hall on Wednesday. Students also participated in rocket building and launching, and a variety of space related art and craft activities. All the students appeared to enjoy these activities. Thank you to Mrs Lynda Talintyre and all the Stage 2 teachers for organising these very worthwhile activities.

Other items

- COLA lights currently being installed.
- Our planning for 2014 is well underway. It is very important and helpful for the school to know if your child will be leaving the school at the end of the year. Please inform the school office or provide a note to your child’s class teacher if your child will not be attending QHEPS next year. If members of the P&C know anyone in this position it would be greatly appreciated if they could be asked to let the school know.
- Thank you the P&C for another productive and successful year supporting the students at QHEPS.

Upcoming dates

- 25 November Swim school continues
- 28 November QHHS orientation day
29 November Last PSSA game; swim school concludes
4 December High school orientation other high schools
5 December Scripture service
6 December Sports award assembly; Talent Quest
10 December Presentation Day
12 December Appreciation morning tea
13 December Principal's Award Assembly; reports home
16 December Year 6 Graduation Assembly
17 December Party Day: Year 6 Farewell
18 December Last day students

Colin Ross

Fundraising:

- **Rulers:** Plastic rulers with times tables, geometry facts and numeracy aids. Priced at $4.90 plus GST. Bulk order pricing available upon request. Alice to investigate bulk order price before we continue. General consensus was that this was too expensive.
- **Ryan’s Toy Sale:** This will not occur in 2014 as it was not deemed to be profitable for the effort required.

Other Business:

- Colin raised the idea of “group photos” being taken by the school and reducing the costs for parents. Colin to investigate how the school could do this and at what costs. Families within the school community that are photographers were put forward as an alternative also.
- New legislation being introduced regarding “Working with Children” authorisations. Colin to investigate the relevant working with children legislation for volunteers within schools.
- Risk assessments and P&C events. Further investigation required to see whether they are necessary and the guidelines around them.
- Gift for Roslyn Morrall in appreciation for her long service to QHEPS P&C. It was agreed to purchase a vase and have it engraved. Budget of $100, to be purchased by Alice Bullivant and to be presented at one of the assemblies at the end of the year.
- Tears and Tissues 2014. To be on the 4th February. General notice for P&C members to be aware of date and that we will need volunteers and plates of food etc. A Facebook reminder to be posted early in 2014.
- BBQ at Meet the Teacher night. Flagged as an idea. This will be in week 4 or 5 of term 1. To be discussed and reviewed further at our first 2014 meeting.
- Proposed P&C Social Media policy from P&C Federation website handed around for viewing and comment.
- Class Dojos: Questions raised re inconsistencies between classes/stages and how they are linked to the green achievement awards. General discussion. Colin to take concerns to the school executive and add questions to his surveys for the school report to gain feedback from the parents.
- Pedestrian Safety issue regarding specific incident on Chase Drive. Facebook comment blog viewed by P&C. Discussions regarding these road safety issues will continue to be undertaken. The flyer concept to be pursued early next year. Mairwyn Curtis to be asked to design a sample flyer to be presented at the first P&C meeting of 2014. Colin to remind student body of the importance of Road Safety.

- Students playing with large balls under the COLA in the morning. Concerns regarding students doing this. Colin confirmed that they are not supposed to be doing this and he will remind the students about this on assembly.

- Kings Langley Public School’s newsletter presented as a point of interest to see what other schools are doing and ideas/ suggestions on how to improve ours if necessary. Alice to ask on Facebook how parents get information from school. Question whether it would be a viable option to post a copy of the newsletter onto Facebook.

Meeting Closed: 9.20pm

Minute taker: Christine Black

Next meeting: Tuesday 18th February, 2014, at 7:30pm.
* New projector installed in 2S.

* Staffing news - Mrs Angie Cooper has returned from long service leave, Mrs Jenell Rubino is taking KB while Mrs Chris Boxe is on LSL, Mrs Rayden Kulmar is taking 1O while Mrs Oonagh O'Neill is on LSL and Mrs Allison Wong is taking 4T while Mrs Lynda Talintyre is on LSL. Mrs Julie-Anne Gauci will undertake the acting Assistant Principal role while Mrs Talintyre is on leave.

* Miss Lisa Huwaidi received a service transfer and we wish her well at her new school. 1/2H will be taught by Miss Kerryn Baker for the remainder of the year.

* After many years of exemplary service Mrs Robyn Jones and Mrs Angie Cooper have indicated that they will be retiring at the end of this year.

**HIGHLIGHTS**

* Staff development day - staff spent a very busy day continuing our work in preparation for the new English syllabus and also completed a session on Fundamental Movement Skills (FMS). FMS endeavour to provide students with the basic skills to participate in a wide variety of sports and physical activities.

* Our public speaking finalists Carlie McLeod, Juliet Tyson, Elise Grech and Swarna Pillai spoke outstandingly at the zone final of the MPPSC. Well done girls. Special mention to Swarna Pillai who received a highly commended award for her efforts.

* On Tuesday 18 June a very lucky group of students attended the World Cup qualifier between Australia and Iraq and participated in a march around the oval before the game. All the students represented our school very well and had a very enjoyable evening. Many thanks must go to Mr David Jones for organising this event. Thanks also to the other staff and parents who attended on the night.

* Students in Years 5 and 6 spent three days of the last week of Term 2 in our nation’s capital furthering their knowledge and understanding of democracy. They are to be congratulated on their conduct and efforts during the trip. A huge thank you to Mrs Scott, the staff and parents who made this event possible.

**Other items**

* Covered walkway to new demountable still pending.

**Upcoming dates**

* Coles Back Yard League sessions for Stages 2 and 3 Wednesdays for the next three weeks.

* Peer Support sessions commence this Friday and continue for 8 sessions this term.

* 22 July Tri-Skills gymnastics program commences.

* 31 July Open Day for Education Week.

* 1 August Longneck Leadership Day for Semester 2 SRC reps.
* 13 August Maths competition.

* 14-15 August Stage 1 Powerhouse excursion.

* 20 August Cyber Safety talk for parents at 6pm.

Colin Ross