Quakers Hill East Public School P&C Association

Minutes of Meeting held on Tuesday 19th August 2014

Present: Gavin Glenn, Joanne Fickel, Christine Black, Narelle Boatfield, Alice Bullivant, Michele Hedge, Usha Vishram

Apologies: Karren Parsons, Caryn Olson, Linda Glenn

Meeting commenced: 7:32pm  Chairperson: Gavin Glenn

Minutes of previous meeting:

- Accepted by Alice Bullivant and seconded by Joanne Fickel.

Business arising from previous meeting:

- Mathletics: Students have begun using this and feedback at this stage has been positive.
- Playground painting will be commenced shortly. Not sure of specific time frame.
- Cabling for the uniform shop is scheduled, due to happen very soon. Still has not been done. In the interim, uniform shop coordinator will have access to a computer in the administration building to print orders.
- Car parking issues: Michele Hedge attended a local police meeting and the outcome from that is that it is a problem at all schools. Police believe one of the only options is to increase patrols around the schools at those times. The school will be sending home a flyer with information regarding the issues and the possible fines associated with the issue. The school is going to trial opening up another gate further down the grass area on Tamarind Drive to alleviate some of the congestion at the pedestrian gate beginning next week. Another initiative from the R.M.S involves using a volunteer monitoring the “kiss and drop” zone. Tabled to be looked into at a later date. The school’s SRC are also implementing a road safety colouring competition.

Correspondence:

- Incoming: Fundraising information
- Outgoing: N/A

Treasurer’s report: (As July 19, 2014).

- Balance of General Account $ 25,128.31 Balance of Uniform Account $ 20,415.49
- Total cash available as of $ 45,543.80

- Accepted by Alice Bullivant and seconded by Jo Fickel.
Uniform report:

- The uniform shop is now online with access to the internet. There are some issues with the printer regarding connection and space and storage which are currently being addressed.
- The question was asked about how long P&C need to keep records for. The auditors need to be consulted to answer this.
- Flexischools seems to be going well. Sales comparisons from this time last year appear to be the same.
- The uniform shop coordinators expressed their thanks and appreciation to Colin Ross in his application to get the internet on in the shop.
- Issue with the hats fading. Monitor it and we will readdress this at a later date.
- A shoe salesman has approached the Uniform shop to see if he can come in and set up a stall to sell school and sports shoes. Gavin to look into the proposal he left.
- There have been numerous queries into the pullover with the school patch on it. Initially these were no longer stacked because the sales were not good and there is an issue with storage.
- Subcommittee meeting is scheduled soon to discuss prices and product. Jo Fickel to organise this in early term 4.
- Flexischools information to be included in orientation in week one for the new parents to order before week three.

Principals report: (Michele Hedge)

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P&C PRINCIPAL’S REPORT- 19 August 2014

• Pick Up and Drop Off Zone – The Quakers Hill Police have a schedule of visits most recently on Monday 18 Aug. The parking issue is widespread amongst all schools. There is no clear solution from the police perspective. We have decided to open the gate closest to Waite Reserve in the afternoon and see if that alleviates the congestion. There is also a “Drop Off - Pick Up Initiative” which the P&C could consider. SRC will be running a road safety poster competition also. Class focus on road safety for remainder of the term.

• Staffing Update  
  o Miss Sarah Moylan commenced as a permanent teacher on our staff  
  o Mrs Wong will be on leave from Thursday 22 August until Friday 12 September and Mr Miranda will be teaching 6W during this time.  
  o Mrs Patching will be on leave from 25 Aug until 31 Aug. Mrs Allen will be teaching KP  
  o Mrs Hedge will be on leave from 8 Sept until 12 Sept. Mr Ross will be relieving.  
  o Mrs Reid will be on leave from 11 Sept until 9 Oct. .......
  o Mrs Brady will be on leave from 16 Sept until 6 Nov. Miss Tadros will be teaching 3B.

• Book Week 2014 - is celebrated is celebrated from 16 August until 22 August and the theme this year is “Connect to reading ~ Reading to connect”. To celebrate Book Week at QHEPS teachers and students have created posters based on the books short listed for awards from the Children’s Book Council of Australia. The posters will be displayed in the library for
everyone to see. We are also running a Colouring in Competition where children can submit entries and be in the running to win book prizes. Also Students are writing book reviews.

- **Literacy and Numeracy Week** - The Week will be held during 25-31 August. This is the 16th NLNW and we are excited to work on the theme, Explore. Each stage will be completing a task related to this theme and it will be published in the newsletter either next week or the week after. I’ll also publish the website link in the newsletter.

- **Debating** - Our debaters remained unbeaten and won their division. They will now be in the semi-finals on 4 Sept.

- **IPads** - We have purchased 45 iPads to allow each grade to have a set of 10. We request a contribution towards that purchase from the P&C.

- **Visible Learning Professional Development** – Executive staff are involved in this program to explore how evidence can be used to create innovation in the learning environment. This program is based on John Hattie’s research.

- **Focus on Reading** – This professional learning is to support Quality teaching in literacy. Currently teachers from Years 3-6 are involved in the program.

- **Kindergarten Orientation** – Request for Gavin to speak at the orientation meetings and Joanne to speak about the uniform shop and sales.

- **Tree removal** – Trees highlighted as needing removal from the recent arborist’s report are scheduled to be removed on Monday 25 Aug.

- **Blacktown Music Festival 11 September** - The choir and senior dance group will be performing. Notes have been sent home for ticket ordering.

- **Equity Funding** – directed towards an early intervention language program, writing and resilience.

- **Stage 3 Fundraising Movie Night 12 Sept** – Mrs Talintyre is coordinating. She is currently surveying the most popular movie to purchase.

**Upcoming dates**

- 20 Aug Stage 2 Aquarium excursion
- 21 Aug School Spelling Bee Finals
- 27 Aug Kinder Farm excursion
- 29 Aug Zone Athletics
- 2 Sept Stage 1 Featherdale excursion
- 4 Sept Father’s Day Stall
- 11 Sept Blacktown Music Festival Evening Performance
- 17 Sept K-2 Athletics Carnival
- 18 Sept Musica Viva

**Fundraising:**

- **Entertainment books:** All books have been collected and returned. As there is yet another account manager we are still waiting to get confirmation on the amount we have raised.

- **Father’s Day Stall:** All gifts are ordered. It is ready to go. Discussion as to the start time as the stall will be disrupted by scripture. A suggestion was made to set up in the hall so they could go over recess but would have to wait until after scripture to set up.
General Business:

- **P&C Newsletter**: A member of the P&C raised the question as to whether we had ever produced a newsletter. Maybe the P&C could look at producing one. Using local businesses to buy ad space.

- **No eating on the grass**: Is it a necessary rule? This rule is standard in most schools. Limits the rubbish around the school.

- **Interrelate**: Considered a valuable experience. Very beneficial from the parents that were in attendance. Whether this should be run every year will be discussed at a later meeting.

**Meeting Closed**: 8.30pm  
**Minute taker**: Christine Black

**Next meeting**: Tuesday 16th September, 2014, at 7:30pm.