Quakers Hill East Public School P&C Association
Minutes of Meeting held on 16 May 2012

Present: Tanya Stephen, Tracy Byers, Karren Parsons, Marketa Bird, Haylee Spencer, Joanne Fickel, Alice Bullivant, Linda Glenn, Gavin Glenn

Apologies: Jo Squillace, Sharon Cohen, Rebecca Kennedy, Rachel Jackson, Terri Rochester, Colin Ross, Ros Morall, Chris Block, Cheryl Brown, Sheridan Caple, Janeane Vaughan

Meeting Commenced: 7:30pm Chairperson: Tanya Stephan

Minutes of Previous Meeting
- Accepted. Moved by Karren Parsons and seconded by Alice Bullivant

Business Arising from Previous Meeting
- OHSC (before and after school care) – Negotiations are still proceeding with the department to extend this to the hall. No further updates at this time.
- Interrelate (sexuality education) program has been booked for Tuesday 7th August. The P&C will need to organise a couple of volunteers to open and set up the hall and sell books. This will be organised at a meeting closer to the event.
- Grant for Multipurpose court – Sheridan is still organising quotes for this. To be further discussed once quotes are available.

Correspondence Incoming
- Correspondence relating to fundraising passed to Alice Bullivant.
- P&C Journal (from the P&C Association) – several copies tabled. If anyone else wants a copy please speak with Joanne Fickel.

Correspondence Outgoing
- None

Treasurer’s Report
- As at 30/4/2012 balance of General account was $27,615.67.67. This is a reduction of $1,261.39 from the opening balance. Major expenses were for teachers’ stickers and Mother’s Day gifts. Mother’s Day income is not included.
- As at 30/4/2012 balance of Uniform account was $8,758.71 down $5,244.09 due to payments to suppliers.
- Total cash available $36,374.38.
- Total profit from Mother’s Day stall was $1,474.05

Uniform Report
- Report attached.
- Recommendation to order 100 school bags from current supplier at $24.25 each and sell at $32.00 approved by consensus.
- Request to purchase a small heater for the uniform shop approved by consensus.
Principal’s Report

- Report attached.
- Recommendation to rebook school photographer for next year approved by consensus.
- Recommendation to provide support funding of $100 each for two sisters selected to play State PSSA Hockey in Newcastle next month approved by consensus.

Fundraising

- Entertainment books – only 53 sold this year for a profit of $636. Need to review whether this is worthwhile repeating next year.
- Mothers Day – 530 gifts purchased plus 77 left over from last year. 116 left over this year. Mainly magnetic photo frames labelled “Grandma “ and pink shopping bags. We will look at selling these at a reduced price on Election Day and any leftover photo frames could be sold at Grandparents day next year.
- Other fundraising events planned include Fathers Day (September) and the Election Day BBQ/Fun Day (also September)
- Currently being investigated – Cookie Dough sale (this term if possible), sunscreen sale (Term 4?)
- Election Day BBQ/Fun Day – general discussion regarding stalls to be held
  - BBQ – Bacon and Eggs until 10am, Steak/Chicken Rolls (supplied by Outback Steakhouse) and Sausages after that
  - Family Portraits to be done by School Photographer
  - Gourmet Fundraising (includes spices, chocolate powers, coffee, tea, dips, etc) usually run as a fundraiser through order forms. Consultant to possibly run stall (including samples) or we could run with volunteers.
  - Rides? Probably too late to organise however two jumping castles would be good.
  - Notice to run in school newsletter to see if parents would like to run stalls or volunteer as face painters/clowns/etc.
  - Cake Stall – possibly only asking K-2 to provide cakes.
  - Years 3-6 to organise another stall – possibly plants?
  - Need to think about possible games to run.

Other Business

- Bunnings BBQ has been investigated – all of the local Bunnings stores are booked out. Currently investigating new store at Rouse Hill opening this week.
- Woolworths Earn and Learn stickers. Extra sheets available from Woolworths or school office. Completed sheets with stickers should be placed in box in school office or QHEPS P&C labelled boxes at Glenwood or Kings Langley Woolworths.

Meeting Closed: 9:10pm
Minute Taker: Gavin Glenn
Next Meeting: Next meeting to be held Tuesday 19 June 2012 starting at 7:30pm.
• Local Schools, Local Decisions – new initiative of the DEC. The NSW Teachers Federation has called a two hour stopwork meeting this Friday as they have concerns regarding this initiative.

• Every Student, Every School – funding support for schools and reallocation of support staff. We have approximately the same amount of funding and been allocated an additional 1½ days per week in staff.

• Peer Support has commenced this term for all students. Weekly lesson outlines are published in the newsletter for parents to follow up.

• School Photos have been sent home in time for Mothers’ Day. If happy with them do you wish to use the same photographers in 2013?

• Submission to the National Solar Schools Program has been lodged. We have requested solar panels be purchased and installed.

• Interrelate to visit on the evening of August 7 with their sex education program for Stage 2 and 3.

• Katelyn Stephenson, who was supported by the P&C to attend the State Swimming Championships was named the 11year old Girl Champion in Western Sydney.

• Two sisters have been selected to play hockey at the NSW PSSA Girls Hockey Championships in Newcastle next month. Levy is $126 per student. Can we please provide assistance?

• Teachers have prepared a wish list for P&C members to consider – upgrade of multipurpose court, solar panels, sandpit cover, portable PA system.

• Stewart House outstanding achievement award received at Annual Presentation Ceremony last Friday.

• Negotiations are still underway to increase the number of students that can be catered for by QHE Combined OSHC Inc.

• Gil France, precinct coordinator for Eyewatch has requested to visit a P&C Meeting to inform parents of this initiative.

• This term we have participated in ANZAC Service, debating, public speaking, PULSE choir rehearsals, cyberbullying education, Mr Soccer for the juniors, school cross country carnival as well as various sporting events against other schools including our inaugural rugby league game.

• This week NAPLAN Tests are being conducted for Year 3 and 5 students.

Marketa Bird
Uniform Shop Report May 2012.

Firstly, my apologies for not getting a report to the last meeting.

This term has started strongly with $6100 in sales for 3 weeks. Thanks to my regular volunteers and those who have come in ad-hoc – we have been run off our feet at times and your assistance is appreciated. I am expecting another month of good sales and then a slow down when everyone has their winter uniforms sorted.

33 pairs of the new girls bootleg pants have been sold. The next order has already been placed however is not expected for approx 3 weeks. Some stock still available however the demand has taken me by surprise as little interest had been displayed prior to this term. 23 blouses have also been sold so we should be seeing these new items in the playground soon.

Regarding our backpacks: I have done some research. Comparable bags are around the cost price of $28-32 mark including printing costs. Our current supplier, PSW, has provided a promotional offer of $24.25 for orders by 30.6.12 for supply in October. Applying the usual 20% we would sell @ $30 or 30% sell for $32 which is the currently advertised price. I have a supply of 18 on hand. The only other option to reduce the costs would be to source a smaller bag but this would end up at the $25 mark and would therefore still be selling at $30.

My recommendation is to remain with PSW, order 100 bags @ $24.25 and sell @ $32.00. This would cover a years supply of bags, (most are sold at orientation), and payment would only need to be paid in November. The price increase would cover the lack of margin on the last order.

\[can i please have authority to purchase a small heater (around $10.00) for shop\]

Sue Taylor