Quakers Hill East Public School P&C Association

Minutes of Meeting held on Tuesday 20th August 2013


Apologies: Sue Taylor, Cheryl Brown, Caryn Olson, Gavin Glenn, Christine Black, Linda Glenn

Meeting commenced: 7:40pm

Chairperson: Alice Bullivant

Minutes of previous meeting:
- Accepted by Roslyn Morrall and seconded by Haylee Spencer.

Business arising from previous meeting:
- Lighting quote for top COLA- Colin still following up.
- Sand pit. Update provided by Jo Fickel and Colin in regards to the sand pit and the need to use the total amount that was specified in the grant application of what the P&C said they would contribute to the amount of the project which was $15 000. If not an application would have to be re-submitted (which may or may not then be approved by the CPA). Discussed advantages and disadvantages of placing a shade cloth over the sand pit. Some concerns such as vandalism were raised. Jo mentioned that the company installing the sand pit said that vandalism is very unlikely due to our high fences. It was also discussed that the shade cloth is not covered by insurance. Colin stated that the school was in favour of having the shade cloth option and that in his opinion the P&C should think about contributing the $15 000. Seven voted yes and no one voted no. Accepted by Jo Fickel and seconded by Alice Bullivant. Colin said that he has booked it in to get completed in the second week of the school holidays (however, if weather is not good, may run into early next term).
- FB progress: Alice commented on only one “negative” comment so far that was not approved to be posted on the wall, otherwise so far good.

Correspondence:
- Incoming: Renewing insurance information and bank statements (given to Karren). General fundraising information and P&C journals. Also the invoice for the speakers that the P&C recently purchased ($1800).
Treasurer's report: (As at June 19, 2013).

- Balance of General Account $13,059.11
- Balance of Uniform Account $24,561.96
- Total cash available $37,621.07

Entertainment Books

24/5/13 Deposit 260.00
2/8/13 Deposit 585.00

PROFIT - Entertainment Books 845.00

- Accepted by Belinda Narbey and seconded by Alice Bullivant

- Karren also asked if we could check with Sue if we could transfer $10,000 from the uniform account to the general account. Jo will follow up and confirm with Sue (to ensure she will have enough money to continue ordering stock, especially for the upcoming orientation). Karren also asked for permission to the P&C to transfer this money. All agreed, accepted by Haylee Spencer and seconded by Jo Fickel.

Uniform report:

- Sales picking up from first few weeks of term. Shop being closed week 3 did not seem to be an issue. Thanks to Alice & Janeane for being available to cover.

- Orientation orders will be placed next week. New pack information has been supplied to office staff for posting with orientation invitation.

- As advised last meeting, issue with slouch hats from LWReid is being addressed and we have received new supplies of 55 & 57 cm hats. These were the two sizes most affected. LWReid will continue to refund faults.

- A quote and samples from Headwear Australia were sent to Colin last term in response to the microfibre hat alternative from LWReid. These are presented tonight for consideration.

- LWReid hat would sell for $11.55
- School Hat similar to LWReid would sell for $13.20
- Foam Hat would sell for $20.00

- Headwear Australia hats need to be ordered in 100’s rather than the 25 per size at LWReid. Our total sales are around 400 pa. In my opinion the current hat is more stylish than either of the microfibre hats. The foam hat is nice however $8 per hat is more. This would be an
option to replace the Akubra hat but sales have been very slow for that item (approx. 10 per year).

- My recommendation is to remain with the current slouch hat now that the colour fade & stitching issues have been addressed.

  - P&C looked at the different hat samples and also discussed the advantages/disadvantages and decided to continue with current slouch hat (and re-evaluate if necessary).
  - Janelle asked if the P&C was happy for Sue to be asked to speak at the upcoming Kindy orientation about the uniform shop, all agreed yes for Sue to speak.

Sue Taylor
Uniform Shop Co-Ordinator

Principals report:

- See attached.

Fundraising:

- Entertainment books: Alice still finalising details.
- Election BBQ: Day confirmed as September 7th. Karren will organise and get sausages from Pendle Hill Market. Alice requested volunteers to organise and get bread/dinks. Alice will send an email requesting seeking volunteers. Estimating 500 sausages, 50 loaves of bread and 300 drinks. Coffee Van has been confirmed for this new date and Alice will credit/thank them on our FB page. Janelle asked if the year 6 students could have a table close to the BBQ to sell tickets to their major fundraiser for the year (P&C agreed to this). Colin to seek permission from the election organisers to be on the school grounds to have the BBQ (as per election rules as long as they have access to the hall and we do not interfere with the election procedures). Karren to follow up on placing a ‘notice of event’ to the P&C Federation for insurance purposes.
- Father’s Day stall: Rebecca has organised a note to go home in this week’s newsletter and has requested volunteers for the stall on Tuesday and to sort Monday afternoon. Rebecca has also organised with Ian to have the creates and tables ready when needed.

Other Business:

- Colin passed on (as he found) the certificate of registration of our P&C organisation. This will be filed in the uniform shop- P&C filling cabinet.
- Ros raised some concerns about the number of students that are running on the paths after the school bell in the afternoon. Colin will remind students about this as it is the rule of the week (to walk on paved areas).
- Ros also raised some concerns about the timing of the year 6 shirts that were handed to students this year. Is it possible that we could do it earlier in the year (or at the end of the year prior) so that students can get maximum usage? Colin to follow up and find out why there was a delay this year with the student’s receiving their shirts.
- Alice discussed concerns that she felt the P&C were currently spending money on projects and that this should be communicated to the school community.

Meeting Closed: 8:45pm          Minute taker: Joanne Fickel

Next meeting: Tuesday 17th September, 2013, at 7:30pm.

QUAKERS HILL EAST PUBLIC SCHOOL

P&C PRINCIPAL’S REPORT- 20 August 2013

NEWS

- Application for crossing supervisor has been sent. Monitoring has been conducted.

- Staffing news- Mrs Margriet Farrugia, class teacher 5F, will cease work as of Friday, 16 August. I am sure you will join me in wishing her all the very best for the birth of her first child and thanking her for the work she has done with the class this year.
  - Ms Allison Wong (previously part time on class 5LW) will take over the teaching responsibilities for 5F for the remainder of the year. Ms Wong’s teaching load on 5LW will be covered by Mrs Sandra Leech and Mrs Joanne Dickerson until Mrs Tracey Reid returns at the end of this term.

- SCRIPTURE AND ETHICS CLASSES
  - The religious education policy of the NSW Department of Education and Communities has recently been reviewed. The policy includes the provision of Special Religious education classes (scripture). Under the Education Act 1990, public schools provide special religious education. This is provided by authorised representatives of approved religious groups to students who have nominated that religion. The policy also addresses the activities undertaken for students whose parents have withdrawn them
from special religious education. This may include the option for special education in ethics.

- A survey will be distributed this week with the newsletter to all families regarding religious education. Please take this opportunity to provide the school with feedback in this important area of your child’s life and to assist us in planning for next year.

- Sound system has been installed and works beautifully. Thank you to the P&C for funding this project.

**HIGHLIGHTS**

- International Competitions and Assessments for Schools results so far:
  - 52 students sat the computer competition 13 received credits and 5 distinctions.
  - 33 students sat the science competition 2 received credits.
  - 35 students sat the writing competition 11 received credits and 4 distinctions.
  - 57 students sat the spelling competition 18 received credits and 3 distinctions.

- Our science fair was held on Wednesday 14 August and was a great success. The standard of the work and scientific thinking on display by students from all years was outstanding. I would like to particularly congratulate the Year 5 students who had their MyScience projects on display. Thank you to Mrs Sue Brogden for coordinating this activity.

- Students in Years 3-6 have enjoyed 3 sessions with the development squad from Penrith Panthers in the Coles Back Yard League. All the students involved seemed to enjoy the activities and their improved skills have been on display with their free footballs.

- The Stage 1 excursion to the Powerhouse Museum was a great success.

**Other items**

- Covered walkway to new demountable being extended on the weekend of 24 September.

**Upcoming dates**

- Wed-Thurs 21, 22, 28, 29 August Start Smart financial literacy visits (Years 1-6)
- 21 August Quakers Hill High performing arts workshops Year 6
- 26 August Author/Illustrator visit Ursula Dubosarsky/Andrew Joiner
- 27 August Fathers’ day stall
- 30 August Kindergarten farm excursion
- 30 August Ridges zone athletics
- 4 September K-2 athletics carnival
- 10 September Stage 3 to QHHS musical
- 12 September Blacktown Music Festival

Colin Ross