Quakers Hill East Public School P&C Association
Minutes of Meeting held on 21 August 2012

Present: Tanya Stephan, Gavin Glenn, Linda Glenn, Rebecca Kennedy, Karren Parsons, Joanne Fickel, Haylee Spencer, Tracy Byers, Roslyn Morrall, Marketa Bird, Colin Ross

Apologies: Terri Rochester, Alice Bullivant, Chris Black, Cheryl Brown, Sheridan Caple, Sue Taylor, Janeane Vaughan

Meeting Commenced: 7.30pm Chairperson: Tanya Stephan

Minutes of Previous Meeting
- Accepted. Moved by Tanya Stephan and seconded by Karren Parsons with an amendment clarifying that the merry-go-round for the fun day was approved subject to no damage being done to the grass.

Business Arising from Previous Meeting
- Solar panels – still pending
- Portable PA system has been purchased.
- Before and After School Care – pending formal approval.
- Multipurpose court – work to be done 2nd week of school holidays

Correspondence Incoming
- P&C Journal
- Fundraising brochures – forwarded to Fundraising Co-ordinator

Correspondence Outgoing
- Amendment application for Grant (multipurpose court)

Treasurer's Report
- Balance of General Account as at 31/7/2012 was $32,380.43
- Balance of Uniform Account as at 31/7/2012 was $12,389.45
- Total cash available at 31/7/2012 was $43,887.95
- Approved at meeting to change signatories for both accounts (BSB: 062 121 A/C: 00902173 & A/C 000902261 as follows:
  - Remove – Gavin Glenn, Rebecca Kennedy
  - Add – Karren Parsons, Tanya Stephan
  - Keep – Roslyn Morrall, Rachel Jackson

Uniform Report
- See attached
Principal’s Report

➢ See attached
➢ School has received additional funding for student assistance for Semester 2. This can be used to assist where parents are having difficulty paying for school events.
➢ Interrelate was very successful and highly regarded. Meeting determined that this should be rebooked every 2 years. There is also an in school program which will be investigated and raised with parents next year.

Fundraising

➢ Election Day Fun Day
  ❖ St Johns Ambulance requires a $200 donation to attend. It was decided that this was not necessary for the day.
  ❖ Advertising leaflets to be delivered weekend 25/26 August. Ros to co-ordinate volunteers to deliver. Leaflets to be printed by school.
  ❖ Lucky dip was not approved at last meeting as part of decision not to have showbags. It was agreed at this meeting to rescind that decision and use existing stock from previous events for a lucky dip.
  ❖ Pricing for BBQ approved as follows: $4 Outback Steakhouse Sandwich, $2 drinks, $3 sausage sandwich, $4 bacon & egg sandwich.
  ❖ Decision from last meeting not to have bacon & eggs due to allergy risks was rescinded. Bacon & eggs to be cooked on a separate BBQ (not school’s) with separate utensils.
  ❖ Pricing for rides approved at $4 per ride.
  ❖ Lollies to be purchased prior to fun day based on sales from the zone carnival.
  ❖ Fundraising subcommittee is authorised to make any necessary decisions relating to the fun day that do not require funding.
➢ School banking – after discussion during the meeting it was determined not to proceed with this due to the likely difficulty in finding sufficient volunteers to maintain.
➢ Fathers’ Day stall next week.
➢ Ryan’s Toy Warehouse – tickets to be sold once received.

Other Business

➢ Trailer/icebox that has been borrowed by P&C in the past has been offered to us to purchase for $200. – Approved at meeting to purchase this. Consideration to be given at next meeting as to the value in registering this and where it will be stored.
➢ More grant money is available. It was agreed that Sheridan would apply for some more funding which could be used for a sand pit cover and/or the vegetable garden.
➢ Constitution and By-laws – presentation to be given at next meeting together with recommendations for changes.

Meeting Closed: 8:42pm  Minute Taker: Gavin Glenn
Next Meeting: 18 September 2012, 7:30pm
QUAKERS HILL EAST PUBLIC SCHOOL
P&C PRINCIPAL’S REPORT- 21 August 2012

• Term 3 has been so busy with so many events organised to enrich student learning outcomes. Apologies to families for the large amount of money being requested. We have received another allocation this semester for student assistance. Parents in genuine need should contact me for a confidential meeting in regard to applying for financial assistance.

• Thank you and congratulations on organising the Interrelate evening for students and parents. Very positive responses from parents. Future directions – evening program every 2 years and/or classroom 4 weekly program for senior students at a cost of $16.50 for Year 5 and $32 for Year 6.

• Parent course, 1 2 3 Magic was oversubscribed, as the feedback has been very positive we will be holding another session next term.

• Year 6 graduation photos and group photos to be taken on October 9. Group photos will be displayed in the office and copies can be ordered.

• Money boxes have been placed in each classroom for students to offload small change for Stewart House and we are still awaiting Olympathon money to finalise collection.

• School Captain, Aditya Pillai together with another student from Bilpin Public School have won the Western Sydney Multicultural Public Speaking Competition and will compete at the State Finals in November.

• Sixty students have qualified to represent QHEPS at the Ridges Zone Athletics Carnival on 31 August 2012. New school records were established in 15 of the 40 events.

• Feedback sought on the Canteen selling iced coffee milk. No issues raised as coffee flavouring used not real coffee.

• The issues with school money collections was raised. Parents preferred a letter be sent out at the start of the term outlining costs for the term. Parents will have the option of paying in one lump sum or paying leading up to the event as is the case now.

Marketa Bird
Sales up by $600 on same period last year.

Orientation orders have been calculated on last year's sales. Orders have been placed for delivery after the commencement of Term 4 except LW Reid as they have 6 months deferred payment system from September. LW Reid order will be placed then and will not affect delivery for orientation.