Quakers Hill East Public School P&C Association
Minutes of Meeting held on 17 July 2012

Present: Tanya Stephan, Alice Bullivant, Roslyn Morall, Tracy Byers, Jo Fickel, Haylee Spencer, Marketa Bird, Colin Ross, Rachel Jackson, Janeane Vaughan, Karren Parsens, Terri Rochester, Sheridan Caple, Gavin Glenn

Apologies: Cheryl Brown, Sue Taylor, Linda Glenn, Jo Squillace, Chris Black, Rebecca Kennedy

Meeting Commenced: 7:30pm Chairperson: Tanya Stephan

Meeting opened with a presentation on school banking by Peta ?? of the Commonwealth Bank. This is to be discussed further at the next Meeting

Minutes of Previous Meeting
- Accepted. Moved by Tanya Stephan and seconded by Roslyn Morall

Business Arising from Previous Meeting
- Solar panels – no update yet.
- All other business arising to be discussed under general business.

Correspondence Incoming
- Insurance paperwork

Correspondence Outgoing
- None

Treasurer’s Report
- Balance of General Account as at 30/6/2012 was $36,339.87
- Balance of Uniform Account as at 30/6/2012 was $16,404.50
- Total cash available at 30/6/2012 was $52,744.37

Uniform Report
Sales steady through second term. On par with previous year.
Pricing to hosiery has not been adjusted following last meeting.
I have received an email from Goldenleaf today to advise that all their items will increase by 5% commencing first order after 1/1/13. A decision will be sought later in the year as to how we will tackle this e.g. a large order placed before Christmas or new pricing to be in effect from 1/1/13.
- Price review to be done term 3 with increases to take effect from term 4.
Principal’s Report

- See attached report
- Interrelate event – volunteers to be sought via email to assist with this.
- Letter of support required from P&C for current operator to continue Before and After School Care – approved by consensus.
- Colin Ross presented a pamphlet on Guidelines for Approaching the school. This is to be made available on the website.

Fundraising

- Fathers Day Stall – 29/8/2012 – top 5 gifts chosen at meeting.
- Bright Star Kids (name labels) to be promoted at orientation as Identity Direct no longer provides school with a percentage.
- Election Day Funday:-
  - Outback Steakhouse to provide 250 chicken & 250 steaks for BBQ. 300 sausages to be purchased.
  - A discussion around bacon and egg sandwiches was held and with concern about allergies and using the school barbeque it was decided not to proceed with this.
  - Softdrinks and water to be purchased. Sales from previous events to be examined to assist in determining the amount to be purchased.
  - Letterbox drop for advertising to be organised.
  - Approximately 20 stalls. Charge of $20 per stall (coffee van not included in this). Stallholders to provide own tables. No stall to conflict with P&C stalls.
  - P&C Stalls approved:-
    - Cake stall – years K-2 to donate cakes.
    - 2nd hand books – years 3-6 to donate books.
    - Lolly stall – lollies to be purchased.
    - Sandy Candy – approved subject to members confirming via email after the provision of more info.
    - Family photos - School photographer – this is to be advertised throughout the school.
    - Jumping Castles. Possibly also a merry-go-round (not approved due to possible damage to grass area).
  - Private Stalls approved:-
    - Your Inspiration At Home (dips and sauces)
    - Coffee van – run by school parent (Charges $50 upfront and $0.50 per cup sold).
    - Callipe’s Closet (Kids Clothes)
    - Hair Accessories
    - My Notebook (Stationary)
    - Harcourts Real Estate (no helium balloons)
  - Stalls not approved:-
    - Showbags / lucky dips
    - Balloon bender
    - Face painting
    - Raffle
For further consideration:-

- PDK Dojo
- Dance School
- For both of the above options groups that currently use the school hall should be given first option.

Other Business

- Multipurpose court – new quote for resurfacing with asphalt came back at $40k. This is not currently affordable. A decision was made to proceed with getting the fence redone, new basketball hoops and lines repainted at a cost of approximately $30k. This was approved by the meeting.

- Portable PA system (Mipro package) to be purchased at a cost of $2,860. This was approved by the meeting with payment for this to be made from the $10,000 loaned to the school at the end of last year.

- Woolworths Earn & Learn ends 12/8/2012.

- Process for approving funding to assist with costs of school events discussed. For events where an individual is representing at state level a contribution to costs of $100 will be made. The P&C will review all other school events (eg dance groups, PULSE choir, etc) at the beginning of the year and make decisions at that stage.

- Constitution and By-laws to be reviewed prior to next meeting by subgroup.

- P&C table at orientation – a brochure inviting people to join the P&C will be included in the orientation pack.

Meeting Closed: 9:50  
Minute Taker: Gavin Glenn  
Next Meeting: 21 August 2012 at 7:30pm
• Mrs Katie Yanez has returned from maternity leave to work Monday and Tuesdays supporting students and providing relief from face to face teaching. Mrs Maryanne Cole has commenced duty and is also supporting student learning. Mrs Sandra Leesch has returned from long service leave as will Mrs Chris Cullen later this week.

• Term 3 planner was distributed and is now available on the school website. Just a reminder that Education Week is in Week 3. We will be conducting an olympathon to support Stewart House, our number one charity. We will also have open classrooms and a Science Fair. The full program will be published in this week’s newsletter.

• Six students have been successful in the selected high school tests and have been offered placements while 5 are on a reserve list.

• Interrelate will visit on the evening of Tuesday August 7 with their sex education program for Stage 2 and 3 students. Parent information to go out this week.

• Negotiations are still underway to increase the number of students that can be catered for by QHE Combined OSHC Inc. We are still awaiting the paperwork from QHE Combined OSHC Inc. which is to be submitted for DEC approval.

• “Guidelines for approaching your school,” an information leaflet for parents has been published on our website.

• Cyberbullying Parent course to be conducted at Hambledon PS next Tuesday, July 24 at 7pm.

Marketa Bird