Quakers Hill East Public School P&C Association
Minutes of Meeting held on 19 February 2013

Present: Tanya Stephan, Terri Rochester, Haylee Spencer, Joanne Fickel, Linda Glenn, Gavin Glenn, Mellissa Sarmed, Tabatha Stall, Usha Vishram, Belinda Norbey, Tracy Byers, Christine Black, Alice Bullivant, Trina Lea, Ganash Gangelli, Roslyn Morrall, Karren Parsons, Naomi Sheerman, Karen Barber, Shchin Hassandi, Marketa Bird, Colin Ross

Apologies: Bronwyn Tyson, Cheryl Brown, Rachel Jackson, Janeane Vaughan, Sue Taylor

Meeting Commenced: 7:30pm

Chairperson: Tanya Stephan

Minutes of Previous Meeting

- Accepted. Moved by Jo Fickel and seconded by Karren Parsons

Business Arising from Previous Meeting

- Uniform shop stocktake completed 7\textsuperscript{th} December. Stocktake balanced overall however some discrepancies regarding sizes held. Report will be tabled next meeting.

Correspondence Incoming

- P&C handbook - tabled
- School annual financial statement –tabled

Correspondence Outgoing

- Nil

Treasurer’s Report

- Balance of General Account as at 31/12/2012 was $14,952.57
- Balance of Uniform Account as at 31/12/2012 was $15,541.77
- Total cash available at 31/12/2012 was $30,494.34
- Acceptance of report moved by Terri Rochester, seconded by Gavin Glenn, approved by meeting.

Uniform Report

- Report attached.
- Suggestion to review prices to be considered next meeting. Sue to advise new costs and these will be considered. Preference of the meeting is not to change prices until 3\textsuperscript{rd} term unless absolutely necessary.
Principal’s Report

- Report attached.
- P&C purchase of stickers for teachers ($30 per full time teacher, $15 per part time teacher, total $990) approved.

Fundraising

- Bunnings had offered the opportunity for the school to conduct a BBQ on either the 19th or 26th of January. This was declined due to the difficulty in getting volunteers outside of school term. Still waiting for another offer. Trina Lea works at Bunnings and will make further investigation.
- Alice has preregistered for the cookie dough and walk-a-thon fundraisers as there are benefits for preregistering. This does not commit us to run these events.
- After discussion it was recommended by the meeting to not hold a fundraising event in term 1. The cookie dough fundraiser is being considered for term 2.
- Mother’s day stall items to be determined next meeting.
- Another fundraising option being considered is a bingo night.

Other Business

- An event is to be held in honour of Marketa Bird’s retirement. Given the brief time in which this needs to be organised a subcommittee was authorised to determine the nature of this event and spend funds of up to $1000 to arrange this.

Meeting Closed: 9:00pm  
Minute Taker:  Gavin Glenn  
Next Meeting: Tuesday 19 March 2013, 7:30pm

Overall sales for 2012 compared to 2011 increased by $3,737.82.

A good start to the year. Increased stock on hand over the Christmas break has been successful with most orders being filled on the spot. We have experienced an unexpected spike in larger sizes being purchased and running out of stock however this was remedied this last week with new stock arriving.

New pricing has come into effect for Goldenleaf (boys green shirts, bombers, summer dresses etc). Due to the amount of stock on hand at the previous pricing, I recommend that prices be held but with a review to be undertaken this Term. Please advise decision. I am happy to meet with a group of P&C members or work out cost plus 25% for submission to next meeting.

Sue Taylor
Uniform Co-Ordinator
The year has started well with 625 students enrolled who have been placed into 25 classes, one of which is a multiage class – 1/2H with Miss Lisa Huwaidi. Currently 2S is housed in the library until their demountable classroom arrives, hopefully within a few weeks. NESB students account for 55% of all students while our NATSI students remain at 0.8%.

Staffing – Mrs Libby Marshall is relieving School Administrative Manager while Ms Lyndell Hussey is relieving School Administrative Officer. Mrs Marina Tadros is now teaching 3TW as Mrs Tabitha Weinert has commenced maternity leave early.

Mr Ian Thompson, our GA has resumed duty this week after sick leave. He will commence two weeks recreational leave next Monday for eleven days.

Ms Peita Rothery will commence her maternity leave from 18 March. Her class replacement is still unknown. 2R Parent/Teacher Interviews will be conducted the week commencing 4 March. Mr David England will relieve as Assistant Principal and supervise of Stage 1.

I will be utilising my long service leave from 29 April until I retire. Mr Colin Ross will be relieving Principal and Mrs Janelle Clissold will relieve as Deputy Principal.

New lease agreement has commenced this year for QHE Combined OSHC. Vacation care will be available. Currently 111 students are enrolled. There are a few vacancies, both AM and PM. The next committee meeting is on Thursday February 28 2013 at 6:30pm.

Kindergarten working bee was very well attended, thank you to the parents who came and worked so hard to support our literacy program.

Attendance at the parent literacy and numeracy course this morning was disappointing, however the feedback from parents was positive. WHY was the attendance poor? What sort of courses would you like in future and when (daytime/evenings)?

School Swimming Carnival is to be held this Thursday at Riverstone Pool. Parents are most welcome.

Meet the Teacher Night is scheduled for next Wednesday, 27 commencing at 5:20pm for Kindergarten, 6pm for Stage 1, 6:30pm for Stage 2 and 7pm for Stage 3. The venue will be the students’ classrooms. Children are not to be left unsupervised outside classrooms. A movie will be screened in the hall for Year 1 to Year 6 students.

We were successful with our audition for the 2013 PULSE Choir, however, we have declined to participate as only twelve students from each school can participate. We have invited the Stage 3 students to join a Year 3 to 6 choir which will perform at the Blacktown Music Festival in September.
• SRC organisation has changed in line with feedback from 2012. One rep from each class from Year 2 – 6 for semester 1. Meetings will be held monthly during school time.

• Request for stickers for each teacher - $30 full time / $15 part time teachers.

Marketa Bird