QUAKERS HILL EAST PUBLIC SCHOOL P & C ASSOCIATION

MINUTES OF ANNUAL GENERAL MEETING HELD ON 15 MARCH 2011

PRESENT: Marketa Bird, Mel Betts, Christine Black, Cheryl Brown, Alice Bullivant, Tracy Byers, Sheridan Caple, Joanne Fickel, Linda Glenn, Gavin Glenn, Rachel Jackson, Rebecca Kennedy, Roslyn Morrall, Murali, Karren Parsons, Eric Penman, Colin Ross, Jo Squillace, Tanya Stephen, Janeane Vaughan

APOLOGIES: Karen Baillache, Danielle Boarer, Mairwyn Curtis, Davinia Davis, Gillian Dickson, Adam Joliffe, Heny Kusnadi, Kellie Mitton, Belinda Narbey, Terri Rochester, Sue Taylor, Kylie Troughton, Bronwyn Tyson

MEETING COMMENCED: 7.35 pm  CHAIRPERSON: Rebecca Kennedy

MINUTES OF PREVIOUS AGM:
Accepted by Rebecca Kennedy and seconded by Janeane Vaughan

TREASURER’S REPORT waiting on Auditor’s Report:
Financial Position at 31 December 2010  Net Income for year ended 31 December 2010

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>INCOME</th>
<th>NET INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Account</td>
<td>$25,099</td>
<td></td>
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<tr>
<td>Uniform Account</td>
<td>$15,598</td>
<td>$57,017</td>
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<tr>
<td>Stock</td>
<td>$16,320</td>
<td>$36,825</td>
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</tbody>
</table>

Treasurer’s Report accepted by Rachel Jackson and seconded by Colin Ross

PRESIDENT’S REPORT
- Rebecca Kennedy stated that money raised during the year was used to purchase 5 air-conditioners for the new classrooms.
- Money raised during the year was planned for Smart Boards, the government will purchase these and the money raised by the P&C will be retained.

P & C ASSOCIATION POSITIONS
Mrs. Bird thanked the outgoing committee and declared all positions open

<table>
<thead>
<tr>
<th>POSITION</th>
<th>NAME</th>
<th>NOMINATED BY</th>
<th>SECONDED BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Rebecca Kennedy</td>
<td>Janeane Vaughan</td>
<td>Roslyn Morrall</td>
</tr>
<tr>
<td>Vice-President</td>
<td>Roslyn Morrall</td>
<td>Rebecca Kennedy</td>
<td>Rachel Jackson</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Rachel Jackson</td>
<td>Rebecca Kennedy</td>
<td>Sheridan Caple</td>
</tr>
<tr>
<td>Assistant Treasurer</td>
<td>Gavin Glenn</td>
<td>Rebecca Kennedy</td>
<td>Cheryl Brown</td>
</tr>
<tr>
<td>Secretary – correspondence</td>
<td>Janeane Vaughan</td>
<td>Rebecca Kennedy</td>
<td>Tanya Stephen</td>
</tr>
<tr>
<td>Secretary – minutes</td>
<td>Karren Parsons</td>
<td>Rebecca Kennedy</td>
<td>Alice Bullivant</td>
</tr>
<tr>
<td>Secretary – minutes assistant</td>
<td>Jo Squillace</td>
<td>Rebecca Kennedy</td>
<td>Alice Bullivant</td>
</tr>
<tr>
<td>Uniform Coordinator</td>
<td>Sue Taylor</td>
<td>Janeane Vaughan</td>
<td>Cheryl Brown</td>
</tr>
<tr>
<td>Fundraising Coordinator</td>
<td>Sheridan Caple</td>
<td>Rebecca Kennedy</td>
<td>Cheryl Brown</td>
</tr>
</tbody>
</table>

MEETING CLOSED: 7.45 pm  Minute taker for AGM: Karren Parsons
QUAKERS HILL EAST PUBLIC SCHOOL P & C ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON 16 MARCH 2011

PRESENT: Marketa Bird, Mel Betts, Christine Black, Cheryl Brown, Alice Bullivant, Tracy Byers, Sheridan Caple, Joanne Fickel, Linda Glenn, Gavin Glenn, Rachel Jackson, Rebecca Kennedy, Roslyn Morrall, Murali, Karren Parsons, Eric Penman, Colin Ross, Jo Squillace, Tanya Stephen, Janeane Vaughan

APOLOGIES: Karen Baillache, Danielle Boarer, Mairwyn Curtis, Davinia Davis, Gillian Dickson, Adam Joliffe, Heny Kusnadi, Kellie Mitton, Belinda Narbey, Terri Rochester, Sue Taylor, Kylie Troughton, Bronwyn Tyson

MEETING COMMENCED: 7.45 pm CHAIRPERSON: Rebecca Kennedy

MINUTES OF PREVIOUS MEETING:
Accepted by Roslyn Morrall and seconded by Sheridan Caple

BUSINESS ARISING FROM PREVIOUS MEETING:
- The order for teachers’ stickers has been placed with the supplier
- There is a face book site for “Kellyville Ridge High Build It” dedicated to the high school at Stanhope Gardens - Kellyville Ridge

CORRESPONDENCE INCOMING:
- Most of the incoming correspondence was for donations
- A thank you letter was also received from Robyn Higgins

TREASURER’S REPORT:
- Balance for the General account at 28 February 2011 was $23,847 and the Uniform account was $22,900
- Total funds available $46,747
- Waiting on making a decision about purchasing Smart Boards until next meeting
- Heaters are being installed in the new classrooms tomorrow
- Treasurer’s report read by Rachel Jackson, accepted by Rebecca Kennedy and seconded by Gavin Glenn

UNIFORM REPORT:
- Sales have been steady approximately $7,500 for February
- Two excursion bags have been sourced but due to the cost the P&C decided against stocking either of these
- A Battalion hat was also available to view this does not have a chin-strap and has a slightly smaller brim. This received a positive response from those present and a request to extend the brim if possible
- Janeane will organize a sub-committee to review uniform pricing

FUNDRAISING:
- Sheridan requested a meeting on February 28 to discuss preparation for the election BBQ
- It was decided to use existing eskeys and fridges on the day rather than spend $286 + GST to hire
- The Outback Steakhouse will still donate meat and rolls but not the salad
- A 2nd BBQ has been donated by Jo and her family
- A wishing well will be available for donations
- A decision was made on the Mothers day stall gifts and cards will be ordered
- Letters for the Trivia Night donations have been distributed
- The Trivia Night will be August 20 for 2.5 hours and adults only (if any children are present no alcohol is allowed)
PRINCIPALS REPORT:

- My School Website is now available on the internet. Information sent home.
- Mrs Samantha Inns has taken sick leave, on her doctor’s advice, until her maternity leave commences. Mrs Miriam Oliver will teach 3I for the remainder of the year.
- Mrs Kerrie Scott is taking long service leave from March 23 till the end of the term.
- The Ridges Zone Swimming Carnival was held last Friday and QHEPS finished 7th overall. Katelyn Stephenson was the junior girl champion while Kori McMaster, who broke 2 records, was the senior girl champion. Five students qualified to compete at the Western Sydney Swimming Carnival conducted this afternoon, both girls as well as the junior girls relay team attended.
- A very big thank you to a parent, Peita Hughes who conducted training sessions for competing students after school on 3 Tuesdays afternoons.
- The draw for families who have paid their Voluntary School Contributions by April 1 will take place at the assembly on that day. Prizes are $100 voucher to be spent at the school uniform shop and two family passes to The Museum of Fire.
- We are recycling unwanted mobile phones this year.
- Flued gas heaters going into the new classrooms this week.

Coming events –

March
16 Leadership Day at Longneck Lagoon
17 Selective High School Test
22 QHHS Sport initiative with Year 6
23 Grandparents Day and Art Show

Week commencing 28 Parent Teacher Interviews
29 QHHS Sport initiative with Year 6

April
1 Kindergarten Colour Mufti day
4 Audition for WS Dance Festival
6 Year 6 Rising Generations
8 Last Day Term 1
27 School Development Day
28 Students return for Term 2

10:30 ANZAC Service

Marketa Bird
Principal

GENERAL BUSINESS:

- Rebecca will arrange a card for Peita Hughes, the swimming coach
- Blacktown Learning Community will be meeting at the school this Friday

MEETING CLOSED: 8.45pm

MINUTE TAKER: Karren Parsons

NEXT MEETING: 7.30pm Tuesday May 17