QUAKERS HILL EAST PUBLIC SCHOOL P & C ASSOCIATION

MINUTES OF GENERAL MEETING HELD ON TUESDAY 21st JUNE, 2011

PRESENT: Marketa Bird, Mel Betts, Chris Black, Joanne Fickel, Gavin Glenn, Rebecca Kennedy, Murali, Cheryl Brown, Alice Bullivant, Tracy Byers, Sheridan Caple, Roslyn Morrall, Bronwyn Tyson, Colin Ross, Tanya Stephen, Rachel Jackson, Sue Taylor, John Vaughan.

APOLOGIES: Janeane Vaughan, Terri Rochester.

MEETING COMMENCED: 7:25 pm

CHAIRPERSON: Rebecca Kennedy

MINUTES OF PREVIOUS MEETING

Accepted by Rebecca Kennedy and seconded by Sheridan Caple.

UNIFORM REPORT: Sue Taylor

- Discussed type of winter pants for girls to be sold at the uniform shop. Samples were presented with advantages/disadvantages of each mentioned. Students (20 girls - cross sample) preferred the ‘Jazz style’. P&C voted and preferred the ‘back to basic’ style and will monitor and review over time.

- Winter uniform for girls discussed. Still have the option of pants/tunic. The skivvies were raised for discussion as some parents felt the older girls were starting to be self-conscious in them (and were beginning to wear white long sleeve shirts instead). Marketa discussed ensuring students were presented well in their uniforms and the t-shirts may not look as presentable. The possibility of introducing white long sleeve blouses for winter girl’s uniform to replace the skivvies was raised in preparation for next year (winter uniform). Sue will source different types of blouses as samples (price etc.) and try to find thick ones that will keep the students warm and considering the ‘self esteem’ of the older girls.

- Hats: Sue has washed/dried etc. a sample hat and it seems to be durable. Cost $12, though minimum orders are 300 at a time. P&C discussed introducing the hat, however only if the suppliers are willing to lower the minimum orders (initial - 100 and thereafter orders of 25 each time). Sue will speak to suppliers and try to negotiate with them.

- Uniform packs: general and orientation. One for winter, summer and sports (both girls and boys). Bag pack as well. Approximately a 5% discount in each pack for uniforms. Sue to email possible suggestions/break down.
BUSINESS ARISING FROM PREVIOUS MEETING

- Letter to RTA in regards to road safety concerns around the school still in the process. Will focus on establishing what the requirements are in order to improve safety (eg. to get 'lolly pop' person or permanent pedestrian crossings). Rebecca will write to RTA to find out figures/ criteria needed. Marketa suggested also writing to traffic section at Blacktown City Council.

CORRESPONDENCE INCOMING

- No correspondence.

TREASURER’S REPORT

- Balance for the General account at 31\textsuperscript{st} May 2011 was $29,712 and the Uniform account was $28,434.
- Total funds available $58,147.
- Auditor’s report received (sent around at meeting for P&C to read).
- Can’s will no longer be crushed before ‘cashing in’ to reduce time constraints and then re-evaluate in six months time to determine if time input is justified considering the amount raised (less than $300 a year approximately).
- ABN paperwork is still in the process of being finalised for use for the official ‘Education Tax’ receipts that can be claimed by parents as of 1\textsuperscript{st} July. Problems with ABN were discussed such as old school address still on paper work and previous 'contact person' is no longer at the school (has not been changed in 12 years). Possible new contact person should be uniform coordinator as when they leave there is a more intensive hand over procedure compared to the treasurer.
Marketa is going on long service leave from next Tuesday, June 28 until August 25. During her absence Colin Ross will be Relieving Principal, Scott Staveley, Relieving Deputy Principal and Kerrie Scott Relieving Assistant Principal. Also taking leave in the next few months are Chris Boxce, replaced by Kristy Quinn, Aimee Holdsworth, replaced by Katie So, Jasna Curkovic, replaced by Nicki Carter and Lynda Talintyre replaced by Alison Wong.

Education Week 1-5 August. Bushwahzee on Wednesday, August 3. Students participate in workshops then stage a concert for the parents early evening. Cost $7.50 each.

BER Recognition Ceremony is to be held on Wednesday, August 4 at 10:30am.

The BLC Kids Connect program for selected students will be conducted in the week commencing September 12.

Quote from Metropolitan West Concrete Services to resurface the multipurpose court for $74,030 + GST presented.

Presenter from the Peer Support Foundation to attend September P&C Meeting as a guest speaker.

Request for funding support for students attending state competitions.

Coming events

June 22  Local finals of the Multicultural Perspectives Public Speaking Competition
Year 4 to Cumberland State Forest
AFL team to the Tony Lockett Shield
23  Year 3 to Cumberland State Forest
24  Principal’s Award Assembly
27-29 Stage 3 to Canberra
Reports sent home

July 1  Last Day Term 2
Crazy hair day for Cystic Fibrosis
18  School Development Day
19  Students return for Term 3

Marketa Bird, Principal.
FUNDRAISING

- Only seven entertainment books not returned. Rebecca has a list and those families will get envelope only next year.
- **Fathers’ Day** – SRC and feedback from a prior ‘specific fundraising meeting’ established the preferred items for sale at upcoming stall. P&C voted on their preferences after discussing advantages and disadvantages and being shown samples. Items chosen.
- **Trivia Night** – Discussed ‘question kits’ to purchase for night. The committee supported the higher cost kit as it presented with more possibilities and was less time consuming (leaving time to focus on other aspects of the night). Will serve tea and coffee with people encouraged to bring their own food (i.e. a plate of food to share at their table, nibbles etc.). It is BYO as no children will be there. Having some issues trying to get donations of alcohol as some companies have polices not to donate to schools (as children are their focus etc.). May be able to get donations through other sources. Another “trivia night meeting” will be arranged prior to event to finalise more details.

GENERAL BUSINESS

- The P&C is to support the school and that policies or specific issues need to be addressed directly between parent and staff/ principal/ AP. If parents have individual concerns they should come to the office themselves.
- Marketa asked the P&C if they would like a guest speaker to come and talk at the September P&C meeting about the ‘peer support’ program. It will not be implemented at the school this year (due to low number of Year 6 students). Positive feedback given about the program. Small cost ($100 approximately) involved for guest speaker to attend, half will be paid by school with other half paid by P&C. P&C agreed.

**MEETING CLOSED**: 9.00pm  
**MINUTE TAKER**: Joanne Fickel