QUAKERS HILL EAST PUBLIC SCHOOL P & C ASSOCIATION

MINUTES OF MEETING HELD ON 20 SEPTEMBER 2011

PRESENT: Cheryl Brown, Sheridan Caple, Joanne Fickel, Roslyn Morrall, Colin Ross, Alice Bullivant, Tanya Stephan, Linda Glenn, Bronwyn Tyson, Rachel Jackson, Tracy Byers, Karren Parsons, Karen Baillache

APOLOGIES: Rebecca Kennedy, Terri Rochester, Marketa Bird, Christine Black, Mairwyn Curtis, Murali, Jo Squillacie, Janeane Vaughan, Gavin Glenn.

MEETING COMMENCED: 7.55 pm CHAIRPERSON: Roslyn Morrall

MINUTES OF PREVIOUS MEETING:
Accepted by Cheryl Brown and seconded by Joanne Fickel & Tanya Stephan.

BUSINESS ARISING FROM PREVIOUS MEETING:
- Coloured sport shirt for carnivals were presented by Colin to the supervising staff. Their input was they did not feel it was worth purchasing a shirt for only 2 – 3 carnivals and that the students would wear the coloured shirt instead of the correct sport shirt on other sports days. It was decided to maybe reopen discussions on the issue closer to the carnival dates as the coloured shirt is a pre-paid only one time offer and a convenience to parents.

CORRESPONDENCE INCOMING:
- Receipt and Insurance certificate from P&C Federation.

TREASURER’S REPORT:
- Balance for the General account at 31 July 2011 was $26,715.96 and the Uniform account was $25,636.18.
- Total funds available $52,352.14.
- Fundraising events raised were Trivia Night: $2,181 & Father’s Day: $846.95.
- Treasurer’s report accepted by Alice Bullivant and seconded by Tanya Stephan.

UNIFORM REPORT:
- As previously approved in P&C meetings, a plain white blouse would be made available to students as an alternative to the skivvies. Two options were presented but not voted upon as one option would be a change to the uniform policy and would need a general school community survey for approval. The long sleeve white plain shirt would retail around $16.50.

FUNDRAISING:
- Thank you to all the support and help with the Trivia Night especially Cheryl Brown, Rebecca Kennedy & Steve Comey. Thank you also to the volunteers at the Father’s Day stall.
- Trivia night was a great night and although it reached the expected budget total it was never going to be a big fundraiser but was an enormous way for the community to be involved. Would consider doing again in 2 – 3 years’ time.
- Father’s Day total was down from last year however the cost of items was higher. Have 140 gifts left over from the stall but some can be used at different events. Discussion on whether to raise price to $7,
but would be an issue with change, or lower cost gifts purchased but a decision would be made around Mother’s Day once the cost of gifts has been established.

- **Car Boot Sale** – Risk assessment with P&C Federation and will act upon any issues raised prior to the event. Event has been scheduled for 5th November from 8am to 2pm. Booking forms to be distributed to school community first week back next term. Tracy to speak with St John to see if we can have a volunteer come along for the event to host first aid. P&C stall will be on hold as a number of members would like to purchase their own stall, we also don’t want to be competition for the community stalls. Brief discussion on changing day to Sunday but was not feasible.

- **Community Fun Day** – As the 10 year anniversary for the school being at the Acacia Gardens site will be upon us next year, Rebecca would like to propose a Community Fun Day (mini Fete). This would look to be the scheduled in March but was not well received as its only six weeks into the new school year. The responsibility would be that each member would take control of one item, e.g. stall or event and see it through to the end. If not completed then will not be at the Community Fun Day. If anyone had an idea to the Community Fun Day or another idea to celebrate 10 years, they are to email Rebecca Kennedy.

**PRINCIPAL’S REPORT:**

- **Staffing**
  - Lynda Talintrye and Jasna Curkovic return from LSL for the start of term 4. Katie Yanez is on maternity leave and is being replaced by Katie So.

- **Student/school achievements**
  - **Spelling Bee Regional Final**
    - Well done to Arushi Agrawal, Pranav Thota, Erin Wilson and Chloe Fleurant who represented the school at the Regional Final of the Premier’s Spelling Bee. All performed with distinction.

- **Athletics**
  - Nine students represented the school and Ridges Zone at the recent Sydney West PSSA Athletics Championships. Jesse Fell has qualified to represent the Sydney West Region at the NSWPSSA State Athletics Championships at Homebush next month. Jesse will be competing in the 800 metres. We wish her every success!

- **Year Six Fun day**
  - A big thank you to Mrs Kerrie Scott, Mrs Sue Brogden and Mrs Allison Wong for coordinating a very successful Year 6 Fun Day on Tuesday. All funds raised will be going towards the Year 6 Farewell and their farewell gift to the school.

- **Competitions**
  - **Maths competition**
    - We received 9 Distinctions and 25 credits out of 97 entrants. Names will also be published in the newsletter.
  - **English competition**
    - We received 3 Distinctions and 11 credits out of 67 entrants. Certificates have been received and presented.

- **Science Fair**
  - Our Science Fair last week was an outstanding success due to the brilliant work of our young scientists.
  - Our special guest Mrs Anne Forbes from the Australian Catholic University was most impressed with the quality of the students’ work and the science program at QHEPS.
  - A huge thank you to Ms Peita Rothery for her efforts in bringing the whole program together and to Mrs Kerrie Scott for her organisation of the Science Fair.
• **K-2 Athletics**
  o The K-2 athletics carnival was a great success. Congratulations to Pye house who were the champions of the carnival held on Tuesday 23 August.
  o It was great to see such a large group of parents and friends here to support the children and the school. All of the students showed excellent attitudes and efforts in the way they participated. Everyone seemed to have a very enjoyable day.
  o Thank you to all the K-2 staff for organising such a great day. Particular thanks needs to go to Mrs Brady, Mrs Cooper and Mrs Yanez for their work in making sure the carnival ran smoothly.

• **Trivia Night**
  o The P&C trivia night was a fantastic evening. Thank you to all who contributed and took part. A huge thank you needs to go to Mrs Sheridan Caple and to our fabulous hosts on the night, Mr Steve Comey and Mrs Rebecca Kennedy. Well done P&C.

• **Parent report feedback**
  o 26 responses have been received to the parent report feedback survey. Will try sending out feedback forms with newsletter to see if response is higher.
  o Results showed that 80% of respondents agree or strongly agree that the reports provide them with an accurate picture of their child’s progress. 92% agreed or strongly agreed that the reports were easy to understand. The most valued section by respondents was the general comment 38.5%, effort ratings (26.9%) and key learning area ticks (26.9%) were the next most valued and social development commitment to learning (7.7%) rated as the most important to the fewest respondents.

• **World Teachers’ Day**
  o Friday, 28 October, 2011 is World Teachers’ Day.

• **Coming events**
  21 Sep    K-2 cricket clinics
  23 Sep    K-2 cricket clinics and last day of term
  10 Oct    Day one term 4 students return
  11 Oct    Sport and group photos
  18 Oct    P&C meeting
  19 Oct    Blacktown Music Festival

**GENERAL BUSINESS:**
• Toilet maintenance on girl’s senior block to be addressed.
• Tamarind Drive crossing what options are now available. Suggestion of a Kiss ‘n’ Drop zone or staggered pickup time but would need to be staffed by teachers and this is not feasible as they have staff meeting to attend after school. Move the gate but then would need to move the path and this would be a costly exercise. Council to put a fence along the road side at the front of the gate this would limit the number of car spaces but would protect the students that run straight across the road.

**MEETING CLOSED:** 9.35pm  
**MINUTE TAKER:** Sheridan Caple

**NEXT MEETING:** 7.30pm Tuesday, 18 October